

# Volunteer Orientation

MRI/MMS

# Opportunities

- Field Trips
- Help in Office
- Field Day
- Help in Library
- Fundraisers
- Help teachers with classroom tasks

# Be sure to...

- Be on time- we are counting on you!
- Follow MISD School Dress Code
- Understand your role in the activity you are volunteering for
- Wear a badge and sign in the front-office
- Sign out when leaving
- Let the office know of any concerns that involve the safety of students
- Keep student information confidential

# Be sure *NOT* to..

- Give any child medication- this includes cough drops. Please contact the office if you are asked to give medications
- Use inappropriate language
- Share information that you have learned about students with others. Concerns should be shared with the office or teacher.
- Share your political or religious views with students
- Discipline students- do not put yourself in this position, please notify the teacher
- Give students money
- Bring small children with you when volunteering
- Assign students grades

# Please sign and return to office

- This is to acknowledge that you have read and understand these guidelines for volunteering.

---

# Thank you!

- We could not do it without you, so thank you for your time and commitment to our school.